



Professional Development and Continuing Education Building the Workforce OUR Community Needs

View course descriptions and register at www.TampaTraining.com. 877.736.2575 Option #1



★ = POST-9/11 G.I. BILL

HEALTHCARE

Healthcare Certifications

Certified Nursing Assistant ★					
9/11-10/30	T, TH S	6:00 p.m.-9:00 p.m. 9:00 a.m.-Noon	HCS	\$763	
11/5-12/6	M-TH	1:00 p.m.-4:00 p.m.	REGENT	\$763	
EKG Tech ★					
10/1-12/10	M, W	6:00 p.m.-9:30 p.m.	HCS	\$999	
Electronic Health Records					
10/2-1/29	T, TH	6:00 p.m.-9:30 p.m.	HCS	\$1,999	
Home Health Aide					
9/20-11/1	TH	6:00 p.m.-10:00 p.m.	HCS	\$400	
Patient Care Technician with C.N.A.					
10/1-11/13	M-F	12:30 p.m.-4:30 p.m.	HCS	\$2,399	
Patient Care Technician without C.N.A.					
10/1-11/13	M-F	12:30 p.m.-4:30 p.m.	HCS	\$2,225	
Phlebotomy Technician ★					
11/6-1/22	T, TH, S	6:00 p.m.-9:30 p.m.	HCS	\$1,499	
Pharmacy Technician					
10/15-12/18	M-F	12:30 p.m.-4:30 p.m.	HCS	\$3,500	

Online Healthcare Courses

IV Therapy					
9/15	S	9:00 a.m.-6:00 p.m.	HCS	\$199	
10/13	S	9:00 a.m.-6:00 p.m.	HCS	\$199	
11/10	S	9:00 a.m.-6:00 p.m.	HCS	\$199	
12/8	S	9:00 a.m.-6:00 p.m.	HCS	\$199	

Healthcare CEUs

CCRN Review Course					
9/13-9/14	TH, F	8:00 a.m.-5:00 p.m.	TCTC	\$199	
12/6-12/7	TH, F	8:00 a.m.-5:00 p.m.	TCTC	\$199	
Nurse Refresher					
10/2-11/10	T, TH, S	8:00 a.m.-Noon	HCS	\$1,799	
Health Language					
Medical Spanish					
9/11-10/4	T, TH	6:00 p.m.-8:00 p.m.	TCTC	\$199	
CPR					
CPR for the Healthcare Provider					
9/11	T	6:00 p.m.-10:00 p.m.	HCS	\$45	
10/1	M	12:30 p.m.-4:30 p.m.	HCS	\$45	
11/5	M	2:00 p.m.-6:00 p.m.	REGENT	\$45	
10/15	M	12:30 p.m.-4:30 p.m.	HCS	\$45	
9/20-11/1	TH	6:00 p.m.-10:00 p.m.	HCS	\$45	
BLS Instructor Course					
9/29	S	9:00 a.m.-5:00 p.m.	HCS	\$199	
11/17	S	9:00 a.m.-5:00 p.m.	HCS	\$199	

NOTE: Some healthcare and computer courses will require a lab fee.

**Coming This Fall
Advanced Cardiac Life Support**

Administration Location:
39 Columbia Drive, Tampa, FL 33606
Office Hours: 8:00 a.m.-4:30 p.m.

Take courses at these convenient locations:

- BR=Brandon Campus
- DM=Dale Mabry Campus
- HCS=HCC Collaboration Studio - Ybor City
- PC=Plant City Campus
- REGENT=HCC at the Regent - Brandon
- SS=SouthShore Campus
- TCTC=The Corporate Training Center - Davis Islands
- YC=Ybor City Campus
- YCCT=Ybor City Campus Training Center



INFORMATION TECHNOLOGY

Microsoft

Microsoft Excel

Microsoft Excel 2010 Level 1					
9/13	TH	8:30 a.m.-4:30 p.m.	TCTC	\$159	
9/26-9/27	W, TH	6:00 p.m.-9:30 p.m.	TCTC	\$159	
Microsoft Excel 2010 Level 2					
10/20	F	8:30 a.m.-4:30 p.m.	TCTC	\$159	
Microsoft Excel 2010 Level 3					
12/7	F	8:30 a.m.-4:30 p.m.	TCTC	\$159	

Microsoft Access

Microsoft Access 2010 Level 1					
9/4	T	8:30 a.m.-4:30 p.m.	TCTC	\$159	
Microsoft Access 2010 Level 3					
10/2	T	8:30 a.m.-4:30 p.m.	TCTC	\$159	
Microsoft Access 2010 Level 2					
10/16	T	8:30 a.m.-4:30 p.m.	TCTC	\$159	

Microsoft Project

Microsoft Project 2010 Level 1					
9/5	W	8:30 a.m.-4:30 p.m.	TCTC	\$159	
Microsoft Project 2010 Level 2					
10/10	W	8:30 a.m.-4:30 p.m.	TCTC	\$159	

Microsoft Word

Microsoft Word 2010 Level 1					
9/6	TH	8:30 a.m.-4:30 p.m.	TCTC	\$159	
Microsoft Word 2010 Level 2					
10/22	M	8:30 a.m.-4:30 p.m.	TCTC	\$159	

Microsoft PowerPoint

Microsoft PowerPoint 2010 Level 1					
9/11	T	8:30 a.m.-4:30 p.m.	TCTC	\$159	

Introduction to Computers

Introduction to Computers					
10/15	M	8:30 a.m.-4:30 p.m.	TCTC	\$159	

Windows 7 Basic

10/17	W	8:30 a.m.-4:30 p.m.	TCTC	\$159	
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Technology Applications

Quickbooks

Quickbooks Level 1					
9/18-9/20	T, TH	6:00 p.m.-9:30 p.m.	HCS	\$219	
Quickbooks Level 2					
11/13-11/14	T, TH	6:00 p.m.-9:30 p.m.	HCS	\$219	

HTML

Introduction to HTML					
9/19	W	8:30 a.m.-4:30 p.m.	TCTC	\$199	

Adobe

Adobe Illustrator CS5 Level 1					
10/9	T	8:30 a.m.-4:30 p.m.	TCTC	\$159	
Adobe Illustrator CS5 Level 2					
11/1	TH	8:30 a.m.-4:30 p.m.	TCTC	\$159	

IT Certification Prep

CompTIA A+ Certification 2009 Exam Objectives ★					
9/24-10/3	M, W, F	6:00 p.m.-9:30 p.m.	TCTC	\$2,125	

Cisco CCNA Boot Camp

9/17-9/27	M-F	8:30 a.m.-4:30 p.m.	TCTC	\$2,799	
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MOS Excel 2010 Certification Prep

9/10-9/28	M, W, F	6:00 p.m.-9:00 p.m.	TCTC	\$699	
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MOS Access 2010 Certification Prep

10/8-10/26	M, W, F	6:00 p.m.-9:00 p.m.	TCTC	\$699	
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CompTIA Network + Certification 2009 Exam Objectives

10/15-11/7	M, W, F	6:00 p.m.-9:30 p.m.	TCTC	\$2,125	
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Mac Learning Center

Adobe

Adobe Illustrator Level 1					
8/29	W	8:30 a.m.-4:30 p.m.	TCTC	\$159	

Adobe Photoshop Level 1

9/13-9/14	TH, F	8:30 a.m.-4:30 p.m.	TCTC	\$279	
10/12-10/13	TH, F	8:30 a.m.-4:30 p.m.	TCTC	\$279	

Adobe Dreamweaver Level 1

9/25	T	8:30 a.m.-4:30 p.m.	TCTC	\$299	
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Adobe InDesign Level 1

10/18	TH	8:30 a.m.-4:30 p.m.	TCTC	\$159	
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Microsoft Excel

Microsoft Excel 2011 Level 1					
10/3	W	8:30 a.m.-4:30 p.m.	TCTC	\$159	

Microsoft PowerPoint

Microsoft PowerPoint 2011 Level 1					
10/26	F	8:30 a.m.-4:30 p.m.	TCTC	\$159	

Microsoft Word

Microsoft Word 2011 Level 1					
11/21	W	8:30 a.m.-4:30 p.m.	TCTC	\$159	

NOTE: Some healthcare and computer courses will require a lab fee.



Register online at www.TampaTraining.com and view a complete course listing!

INSTRUCTOR-LED ONLINE TRAINING

Don't see the class or the schedule you're looking for?

Check out HCC's online class offerings.

Prepare for today's hottest careers from the comfort of your home or office!

Save gas with online learning.

Work at your own pace, on your own schedule.

All you need is an internet-ready computer.

Six-Month Career Training Programs

Comprehensive online, self-paced programs in a wide variety of fields. These courses, led by an instructor/mentor, are designed to provide the skills necessary to acquire professional level positions for many in-demand occupations.

Visit: www.gatlineducation.com/tctc

We also offer six-week, instructor-led classes—affordable and convenient courses to develop professional skills, explore career choices, augment your skill set, or fulfill personal educational goals.

Visit: www.ed2go.com/train

To learn more, please call 813.259.6539.



Mac Learning Center

ICCE introduces Mac computer training featuring next-generation, quad-core processors and the fastest graphics ever.

Mac classes will be held at HCC's Institute for Corporate Training on Davis Islands.

Call us at 813.259.6010 or visit TampaTraining.com.



HUMAN RESOURCES & PAYROLL TRAINING

Human Resources

GBA 1 Group Health Plan Design - CEBS Course 1	9/11-11/13	T	6:30 p.m.-9:30 p.m.	TCTC	\$499
SHRM PHR/SPHR Exam Certification Prep	10/11-11/15	TH	9:00 a.m.-3:30 p.m.	SS	\$1,145
SHRM Essentials of Human Resource Certificate Program	11/9-11/16	F	8:30 a.m.-4:30 p.m.	TCTC	\$549

HR Today Webinars

Emotional Intelligence That Works	9/11	T	8:30 a.m.-9:30 a.m.		\$10
Designing Social Media Policy That Fits Your Business Culture	10/6	T	8:30 a.m.-9:30 a.m.		\$10
Understanding Empowerment	10/9	T	8:30 a.m.-9:30 a.m.		\$10
Work/Life Balance for HR Professionals	11/13	T	8:30 a.m.-9:30 a.m.		\$10
Sitting at the Table	12/11	T	8:30 a.m.-9:30 a.m.		\$10

Finance, Instructor-Led

American Payroll Association (APA) Paytrain-Fundamentals	9/10-9/25	M-TH	6:00 p.m.-9:00 p.m.	TCTC	\$999
	10/27-11/17	S	8:00 a.m.-4:30 p.m.	TCTC	\$999
American Payroll Association (APA) Paytrain-Mastery	10/20-11/17	S	8:00 a.m.-4:30 p.m.	TCTC	\$1,099



REGISTER EARLY!

We may cancel the class if we don't know you plan to take it!

PROFESSIONAL DEVELOPMENT

Business and Management

Professional Speaking	9/10-9/24	M, W, F	6:00 p.m.-10:00 p.m.	TCTC	\$499
Effective Business Writing	9/28	F	8:30 a.m.-4:30 p.m.	TCTC	\$199
Delivering Powerful Presentations	10/11	TH	8:30 a.m.-4:30 p.m.	TCTC	\$199
Grammar Essentials	11/20	T	8:30 a.m.-4:30 p.m.	TCTC	\$199
Leadership & Management Institute					
Monday Morning Leadership	9/10-10/15	M	7:30 a.m.-9:30 a.m.	HCS	\$275
Today's New Leaders	9/7-10/5	F	8:00 a.m.-Noon	HCS	\$699
Essentials of Leadership	10/18	TH	8:00 a.m.-Noon	HCS	\$159
Leading High-Performance Teams	10/25	TH	8:00 a.m.-Noon	HCS	\$159
Mastering the Art of Leadership	10/26-11/30	F	8:00 a.m.-Noon	HCS	\$699
Managing Performance Problems	11/15	TH	8:00 a.m.-Noon	HCS	\$159
Influential Leadership	12/4	T	8:00 a.m.-Noon	HCS	\$159
Managerial Styles: What Works and Why	12/11	T	8:30 a.m.-4:30 p.m.	HCS	\$199

Today's Workplace Development

Stop Unacceptable Employee Behavior from Damaging the Workplace	9/5	W	8:00 a.m.-Noon	HCS	\$159
Why Loving Your Work Matters	9/26	W	8:00 a.m.-Noon	HCS	\$159
Working for You Is Not Working For Me	10/10	W	8:00 a.m.-Noon	HCS	\$159
Valuing Differences	10/24	W	8:00 a.m.-Noon	HCS	\$159
A New Mindset for Customer Service	11/7	W	8:00 a.m.-Noon	HCS	\$159
The Art of Conversation at the Workplace	11/28	W	8:00 a.m.-Noon	HCS	\$159
The New Multicultural Mix	12/5	W	8:00 a.m.-Noon	HCS	\$159

PowerSkill Workshops

iPad at Work - Tools for Business Productivity and Time Management	9/4	T	8:00 a.m.-10:00 a.m.	TCTC	\$35
Keys to Customer Loyalty	9/20	TH	8:00 a.m.-10:00 a.m.	TCTC	\$35
Creating a Cultural Ambience for Your Customers	9/25	T	8:00 a.m.-10:00 a.m.	TCTC	\$35
Transform Workplace Relationships	10/9	T	8:00 a.m.-10:00 a.m.	TCTC	\$35
Leadership Influence	10/18	TH	8:00 a.m.-10:00 a.m.	TCTC	\$35
Emotional Intelligence	11/7	W	8:00 a.m.-10:00 a.m.	TCTC	\$35
Small Business: First Friday Focus					
HR: Labor Laws you Need to Know	9/7	F	7:30 a.m.-9:00 a.m.	HCS	\$35
Organizing Your Inner Office	10/5	F	7:30 a.m.-9:00 a.m.	TCTC	\$35
Common Payroll Errors	11/2	F	7:30 a.m.-9:00 a.m.	TCTC	\$35
Workforce Management	12/7	F	7:30 a.m.-9:00 a.m.	TCTC	\$35



Building Florida's Role as an International Trade Hub

The Institute for Corporate and Continuing Education at HCC and the Banner Center for Quality at UNF have partnered to provide companies/individuals involved in exporting of goods with certified training programs to advance careers and company growth.

Transportation and Logistics Breakfast	9/5	W	8:00 a.m. to 10:00 a.m.	TCTC
Freight Agent/Brokerage Certification	10/6-10/20	S, SU	8:00 a.m.-5:00 p.m.	TCTC
Professional Designation in Logistics and Supply Chain Management (PLS)	10/26-11/16	F	8:00 a.m.-5:00 p.m.	TCTC
AST&L Certification in Transportation & Logistics (CTL)	10/27- 2/6	S, SU	8:00 a.m.-5:00 p.m.	TCTC

Call Maginda Montero at 813.259.6010 for more information. Limited grants/scholarship funding is available. Most companies involved in the manufacture, distribution, transportation, or supply chain of goods being exported internationally may be eligible for grant funds if available.

INDUSTRY CERTIFICATIONS & CEUs

Insurance Courses, Instructor-Led

(5-20, 6-20, 3-20) Accredited Claim Adjusters					
9/10-9/14	M-F	8:30 a.m.-4:30 p.m.	YC	\$425	
9/18-10/18	T, TH	6:00 p.m.-10:00 p.m.	BR	\$425	
10/27-11/4	S, SU	8:00 a.m.-5:30 p.m.	TCTC	\$425	
(4-40) Registered Customer Service Representative					
9/10-9/14	M-F	8:30 a.m.-4:30 p.m.	YC	\$425	
9/18-10/18	T, TH	6:00 p.m.-10:00 p.m.	BR	\$425	
10/27-11/4	S, SU	8:00 a.m.-5:30 p.m.	TCTC	\$425	
11/6-12/13	T, TH	6:00 a.m.-10:00 p.m.	BR	\$425	
(2-15) Life, Health and Variable Annuities					
9/6-9/15	TH-SU	8:00 a.m.-5:30 p.m.	YC	\$250	
10/6-10/14	S, SU	8:00 a.m.-5:30 p.m.	YC	\$250	

Online Insurance Courses

Post License	
(5-20, 6-20, 3-20) Accredited Claim Adjusters	\$300
(2-20) General Lines	\$490
(20-44) Personal Lines	\$400
(2-15) Life, Health and Variable Annuities	\$149
(4-40) Registered Customer Service Representative	\$400
(2-15) Pass Prep- Life, Health and Variable Annuities	\$59
Continuing Education	
Elements of Health Insurance	\$85
Elements of Life Insurance	\$85
Ethics in the Insurance Industry	\$24
Health Savings Account & Medicaid Drug Benefits	\$24
Flood Insurance Concepts Course	\$24
Hurricanes & Their Impact on the Insurance Industry	\$18
Premium Discounts Mitigation Options	\$18
Suitability of Annuity and Life Insurance Transactions for Seniors	\$24

Real Estate Workshops

Real Estate: Path to Success	9/8-9/29	S	9:00 a.m.-Noon	TCTC	\$249
Short Sales: What you Need to Know	9/15	S	9:00 a.m.-Noon	TCTC	\$49
Simple Staging Techniques for a Fast Sale	9/22	S	8:00 a.m.-Noon	HCS	\$79
Real Estate: Path to Success	10/6-10/27	S	9:00 a.m.-Noon	TCTC	\$249
DIY: How to Weatherize your Home	10/13	S	9:00 a.m.-Noon	TCTC	\$49
Real Estate: Path to Success	11/3-12/1	S	9:00 a.m.-Noon	TCTC	\$249
Short Sales: What you Need to Know	11/10	S	9:00 a.m.-Noon	TCTC	\$49

Online Real Estate Courses

Pre-Licensing	
63-hour Real Estate Associate Pre-License	\$300
72-hour Pre-Licensure Real Estate Broker	\$375
Real Estate Math	\$40
28-Hour Florida Reactivation	\$55
Post License	
45-Hour Post Real Estate Associate	\$150
30-Hour Con-Ed Brokers Management	\$135
30-Hour Con-Ed Brokers Investment	\$135
Continuing Education	
14-Hour Continuing Education	\$20



Register online at www.TampaTraining.com and view a complete course listing!

LIFELONG LEARNING

Please visit www.TampaTraining.com for more courses.

Arts & Leisure

Access Your Brain's Joy Center				
11/14	W	6:00 p.m.-9:00 p.m.	HCS	\$15
Creative Holiday Gift Making				
11/17	S	9:00 a.m.-Noon	HCS	\$15
12/8	S	9:00 a.m.-Noon	HCS	\$15
Computer and You for Mature Adults				
9/8-10/27	S	9:00 a.m.-11:00 a.m.	REGENT	\$69
9/29-11/17	S	9:00 a.m.-11:00 a.m.	TCTC	\$69
Digitized Photography				
9/11-10/16	T	6:30 p.m.-9:30 p.m.	DM	\$69
Drawing				
9/12-11/7	M	6:30 p.m.-8:30 p.m.	TCTC	\$69
Drawing the Figure from Life				
9/12-11/7	W	6:30 p.m.-8:30 p.m.	TCTC	\$89
Furniture Design & Construction - Basic Box				
10/19-10/20	F, S	F: 2:00 p.m.-4:00 p.m. S: 8:30 a.m.-4:30 p.m.	DM	\$95
Gold Leafing				
9/25	T	5:30 p.m.-8:30 p.m.	HCS	\$15
10/23	T	5:30 p.m.-8:30 p.m.	HCS	\$15
Interior Design				
9/17-11/5	M	6:00 p.m.-8:30 p.m.	REGENT	\$89
Painting with Acrylics				
9/1-10/6	S	9:00 a.m.-Noon	YC	\$69
10/13-11/17	S	9:00 a.m.-Noon	YC	\$69
Retirement Planning Today				
9/8-9/15	S	9:00 a.m.-Noon	TCTC	\$59
9/12-9/19	W	6:00 p.m.-9:00 p.m.	TCTC	\$59
10/13-10/20	S	9:00 a.m.-Noon	BR	\$59
Sign Language				
9/8-10/20	S	9:00 a.m.-Noon	DM	\$89
Take Control Through Self-Hypnosis				
9/15-9/22	S	9:00 a.m.-Noon	DM	\$39
Watercolors				
10/2-11/27	T	6:30 p.m.-8:30 p.m.	TCTC	\$69
Woodcrafting				
9/8-10/13	S	9:00 a.m.-Noon	DM	\$85
10/27-12/8	S	9:00 a.m.-Noon	DM	\$85
Write Your Life Story				
9/7-11/2	F	10:00 a.m.-12:30 p.m.	SS	\$75
Zentangle				
9/7	F	9:00 a.m.-Noon	REGENT	\$19
10/12	F	9:00 a.m.-Noon	REGENT	\$19

Healthcare & Holistic Wellness

Holistic Healthcare Choices				
9/8-10/13	S	9:00 a.m.-Noon	DM	\$69
10/20-12/1	S	9:00 a.m.-Noon	DM	\$69
Vegetarianism - A Healthy Lifestyle				
9/29	S	10:00 a.m.-Noon	HCS	\$9
11/10	S	10:00 a.m.-Noon	HCS	\$9

Languages

Spanish Conversation 1				
8/18-10/13	S	9:00 a.m.-11:30 a.m.	HCS	\$95
8/25-10/13	S	9:00 a.m.-11:30 a.m.	REGENT	\$95
Spanish Conversation 2				
10/23-11/15	T & TH	6:00 p.m.-8:30 p.m.	HCS	\$95
10/20-12/15	S	9:00 a.m.-11:30 a.m.	REGENT	\$95

Wine Wednesdays

Wine 101				
9/5	W	6:30 p.m.-8:30 p.m.	TCTC	\$40
So You Think You Know Wine?				
10/3	W	6:30 p.m.-8:30 p.m.	TCTC	\$40
Wine for the Holidays				
11/7	W	6:30 p.m.-8:30 p.m.	TCTC	\$40
The Secret of Reds				
12/5	W	6:30 p.m.-8:30 p.m.	TCTC	\$40

Fitness and Dance

Belly Dancing				
9/10-12/3	M	5:30 p.m.-7:00 p.m.	HCS	\$69
Beginners Latin (Level 1)				
9/17-10/22	M	7:00 p.m.-8:30 p.m.	HCS	\$45
Beginners Swing (Level 1)				
9/27-11/1	TH	6:30 p.m.-8:00 p.m.	HCS	\$45
Beginners Ballroom (Level 1)				
10/3-11/7	W	6:30 p.m.-8:00 p.m.	HCS	\$45
Beginners Line Dance (Level 1)				
10/6-11/10	S	10:30 p.m.-Noon	HCS	\$45



Saturday Workshops

Dance				
Rumba Workshop				
9/8	S	9:00 a.m.-10:00 a.m.	HCS	\$5
Cha Cha Workshop				
9/8	S	10:00 a.m.-11:00 a.m.	HCS	\$5
Salsa/Merengue Fiesta Workshop				
9/8	S	11:00 a.m.-Noon	HCS	\$5
Samba Workshop				
9/8	S	Noon-1:00 p.m.	HCS	\$5
East Coast Single Swing Workshop				
9/15	S	9:00 a.m.-10:00 a.m.	HCS	\$5
East Coast Triple Swing Workshop				
9/15	S	10:00 a.m.-11:00 a.m.	HCS	\$5
West Coast Swing Workshop				
9/15	S	11:00 a.m.-Noon	HCS	\$5
3 & 4 Count Hustle Workshop				
9/15	S	Noon-1:00 p.m.	HCS	\$5
Foxtrot Workshop				
9/22	S	9:00 a.m.-10:00 a.m.	HCS	\$5
Waltz Workshop				
9/22	S	10:00 a.m.-11:00 a.m.	HCS	\$5
Quickstep Workshop				
9/22	S	11:00 a.m.-Noon	HCS	\$5
Tango Workshop				
9/22	S	Noon-1:00 p.m.	HCS	\$5
Electric Slide Plus Workshop				
9/29	S	9:00 a.m.-10:00 a.m.	HCS	\$5
Cha-Cha Slide Plus Workshop				
9/29	S	10:00 a.m.-11:00 a.m.	HCS	\$5
Wooble Line Dance Workshop				
9/29	S	11:00 a.m.-Noon	HCS	\$5
Country Line Dance Workshop				
9/29	S	Noon-1:00 p.m.	HCS	\$5
Fitness				
Zumba - Join the Party!				
9/11	Every T	5:30 p.m.-6:30 p.m.	HCS	\$5
Yoga for Life				
9/13	Every TH	5:30 p.m.-6:30 p.m.	HCS	\$5
Karate for Self-Protection				
9/8	Every S	1:00 p.m.-2:00 p.m.	REGENT	\$5
9/12	Every W	5:30 p.m.-6:30 p.m.	HCS	\$5

Parents for Life (Divorce Court-Approved)

Keep your sanity for your kids' sake and learn the survival skills that'll help you move upward! Take the Parents for Life class for divorcees with children.

Parents for Life				
9/8	S	9:00 a.m.-1:00 p.m.	DM	\$40
10/6	S	9:00 a.m.-1:00 p.m.	DM	\$40
11/3	S	9:00 a.m.-1:00 p.m.	DM	\$40
12/8	S	9:00 a.m.-1:00 p.m.	DM	\$40
Parents for Life				
8/21	T	6:00 p.m.-10:00 p.m.	TCTC	\$40
9/11	T	6:00 p.m.-10:00 p.m.	TCTC	\$40
10/20	S	9:00 a.m.-1:00 p.m.	TCTC	\$40
11/17	S	9:00 a.m.-1:00 p.m.	TCTC	\$40
Parents for Life				
9/25	T	6:00 p.m.-10:00 p.m.	HCS	\$40
10/23	T	6:00 p.m.-10:00 p.m.	HCS	\$40
12/15	S	9:00 a.m.-1:00 p.m.	HCS	\$40
Parents for Life				
10/9	T	6:00 p.m.-10:00 p.m.	REGENT	\$40
11/27	T	6:00 p.m.-10:00 p.m.	REGENT	\$40
Paternidad/ Español				
9/8	S	9:00 a.m.-1:00 p.m.	DM	\$40
10/6	S	9:00 a.m.-1:00 p.m.	DM	\$40
11/3	S	9:00 a.m.-1:00 p.m.	DM	\$40
12/8	S	9:00 a.m.-1:00 p.m.	DM	\$40



Ride safe. Ride legal. Ride for enjoyment. Don't rely on the other driver to watch out for your motorcycle. Get the road survival skills you need in the Basic Rider Course!

Motorcycle Training Center

Motorcycle - Basic Rider Course				
10/24-10/28	W, S, SU	W: 6:00 p.m.-10:00 p.m. S, SU: 7:00 a.m.-7:00 p.m.	YCCTC	\$195
11/14-11/18	W, S, SU	W: 6:00 p.m.-10:00 p.m. S, SU: 7:00 a.m.-7:00 p.m.	YCCTC	\$195
12/5-12/9	W, S, SU	W: 6:00 p.m.-10:00 p.m. S, SU: 7:00 a.m.-7:00 p.m.	YCCTC	\$195

Fall 2012 Registration Made Easy as 1,2,3

Step 1: Fill Out Your Identification Data

Name: _____ Date of Birth: ____/____/____ Gender: _____

Signature: _____ Date: _____

Home Street Address, City, State, Zip: _____

Phone: _____ Email: _____

The following information is required by the U.S. Office of Education and may be supplied voluntarily by you.

- White, Non-Hispanic Hispanic African American Asian, Pacific Islander Other

Step 2: Record Your Program Choices

Course #	Location	Program Title	Date(s)	Time(s)	Fees

Step 3: Mail Registration Form and Check/ Money Order to: ICCE @ HCC PO Box 31127 Tampa, FL 33631-3127

In Person: HCC, 39 Columbia Drive, Tampa, FL 33606 If you require special assistance, check the box and an associate will contact you.

Other questions call or email: 813.259.6010 ICCE@hccfl.edu

Residency Statement/Check One: (NOTE: No fee difference will be assessed for non-residents)

- I certify that I have resided in Florida as a permanent resident for the past twelve consecutive months or longer or otherwise meet the residency requirements outlined in the laws of the state of Florida. Date of residency: _____
- I have not resided in Florida as a permanent resident for the past twelve consecutive months and I do not meet residency requirements. I declare under penalty of perjury punishable by law as a misdemeanor under Section 837.06, F.S. the foregoing is true and accurate.

Class Cancellations: ICCE@HCC reserves the right to cancel a course or program due to low enrollment. Refunds will be processed immediately.



Register online at www.TampaTraining.com and view a complete course listing!

Holiday Series

Creating Your Family Website Using Shutterfly				
11/5	M	6:00 p.m.-8:00 p.m.	HCS	\$49
Photo Books, Cards & Photo Calendars Made Easy!				
11/7	W	6:00 p.m.-8:00 p.m.	HCS	\$49
Movie Making Magic with Windows Live				
11/9	F	6:00 p.m.-8:00 p.m.	HCS	\$49
What to Look for When Buying New Gadgets				
11/14	W	6:00 p.m.-8:00 p.m.	HCS	\$49

WEBINARS & SEMINARS

Premiere Webinars \$10 Each

Tuesday Webinars: 2:00 p.m.-3:00 p.m.

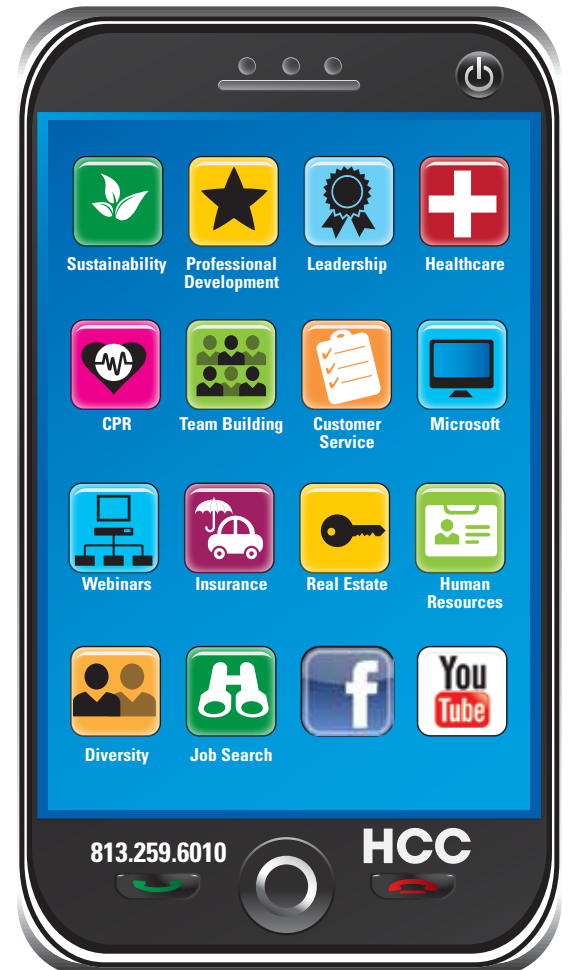
9/4	Choosing the Right Agent to Help you Sell or Buy Your Home
9/11	Tips for First Time Buyers
9/18	Homebuying: How Your Credit Score is Evaluated
9/25	Staging Concepts to Sell
10/2	House Hunters Tampa Bay Style
10/16	Short Sales: What You Need to Know
11/13	What You Need to Know About Your Insurance Policy
12/4	IRS Schedule C - What's New for 2012 Tax Preparation

Thursday Webinars: 2:00 p.m.-3:00 p.m.

8/30	Mobile App Developing
9/6	Windows 8 Preview
9/13	Apple World: Mac, iPhone, and iPad
9/20	I Got a Tablet? Now What?
9/26	Your Professional Online Profile
10/4	Resumé and Cover Letter Tips
10/11	Is Your Business LinkedIn?
10/18	VLookup - What it is and When to Use It
10/25	Using Office WebApps
11/1	Working with Photos in Office 2012
11/8	Mail Merge, a Walkthrough
11/15	Spreadsheets: Conditional Formatting and Sparklines
11/29	Microsoft Project Reports
12/6	Plan Payments and Savings Using Excel Financial Solutions
12/13	Working Together Using a Shared Notebook and MS OneNote



YOUR WORKFORCE SOLUTION PROVIDER



View a complete course listing and register online at www.TampaTraining.com.

Tech Learning Seminars

MOS Certification Overview: Benefits of Getting MOS Certified

9/10	M	6:00 p.m.-8:00 p.m.	HCS	\$49
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Protecting Your Reputation Online

10/10	W	6:00 p.m.-8:00 p.m.	HCS	\$49
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Steps for Successful Mobile App Development

9/21	F	8:30 a.m.-4:30 p.m.	TCTC	\$299
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What's New in Windows 8

9/26	W	6:00 p.m.-8:00 p.m.	HCS	\$49
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You are on the Air: Broadcast Using PowerPoint Over the Internet

10/3	W	6:00 p.m.-8:00 p.m.	HCS	\$49
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Google+: Just Another Social Network?

10/17	W	6:00 p.m.-8:00 p.m.	HCS	\$49
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Tax Seminar

2012 Tax Seminar

12/13	TH	8:30 a.m.-4:30 p.m.	TCTC	\$179
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LEED Seminars

LEED - Green Associate

9/20-9/21	TH, F	9:00 a.m.-5:00 p.m.	TCTC	\$645
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10/18-10/19	TH, F	9:00 a.m.-5:00 p.m.	TCTC	\$645
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11/15-11/16	TH, F	9:00 a.m.-5:00 p.m.	TCTC	\$645
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LEED - AP Building Design & Construction

9/27-9/28	TH, F	9:00 a.m.-5:00 p.m.	TCTC	\$645
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LEED - AP BD&C

10/25-10/26	TH, F	9:00 a.m.-5:00 p.m.	TCTC	\$645
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LEED - AP BD&C

11/29-11/30	TH, F	9:00 a.m.-5:00 p.m.	TCTC	\$645
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Register online at www.TampaTraining.com and view a complete course listing!

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Collaboration Studio

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We are happy to:

ICCE Open House
Thursday, August 16
5:30-8:00 p.m.
HCC Collaboration Studio
1602 N. 15th Street, Tampa, FL 33605
Across from parking garage at 15th and 5th Ave.
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Light refreshments provided.
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